様式８－２

年 月 日

打合せ記録簿

（協議・報告）

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| 委託業務名 |  | |
| 委託場所 |  | |
| 打合せ参加者 | 発注者 | 受注者 |
| 打合せ内容 | | |
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| 打合せ結果 | | |
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| 管理技術者 |
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| 課　長 | 担当係長 | 合 議 | 担当者 |
|  |  |  |  |